

Town Plan Steering Committee

June 3, 2015

5:30-7pm

Agenda

5:30 - 5:40 Introductions

5:40 – 6:10 Engagement Activities

- Updates
- Review Member sign up for events/activities:
 - o Chalkboard wall monitors & Tabling at Farmers Market volunteers and other events
- Discuss details of the following activities:
 - o Meeting in a Box/ “Community Conversations” – review sign up and ensure all neighborhoods are covered. Advertising? Hosting materials?
 - o 4th of July Details – review sign up and discuss hand-outs for parade route
 - o September Vision Event - location, timeframe, etc?
 - o Drink Coasters – local participation and logistics
- Form subcommittee to help manage volunteers?

6:10 – 6:45 One-on-One Interviews

- Committee members conduct interviews with other members
- Interview follow up and review Interview sign-up sheet

6:55 – 7:00 Review Timeframe, Next Meeting Date & Next Steps

- Consider not meeting on June 20 so members can conduct interviews
- Meeting on July 1
- Reviewing incoming survey results – work session late July?